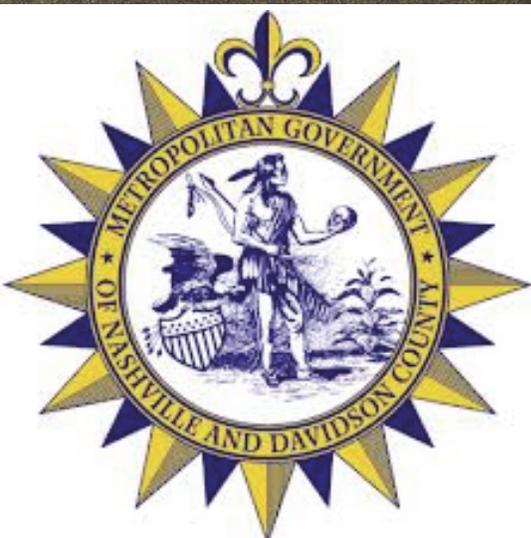


# METROPOLITAN GOVERNMENT NASHVILLE-DAVIDSON COUNTY



## **GENERAL SESSIONS COURT**

### **FISCAL REPORT**

July 1, 2019—June 30, 2020

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# FISCAL REPORT

JULY 1, 2019 THROUGH JUNE 30, 2020

## The Internet

Information regarding all services of the General Sessions Court can be found on-line at [www.gscourt.nashville.gov](http://www.gscourt.nashville.gov).

For information regarding civil cases, the address is [www.circuitclerk.nashville.gov](http://www.circuitclerk.nashville.gov).

For information regarding criminal matters, the address is [www.ccc.nashville.gov](http://www.ccc.nashville.gov).

From there, you can link to such topics as court dockets, judges' schedules, local rules, fees and downloadable forms.



**Nashville-Davidson County General Sessions Court Administration Office**  
Justice A.A. Birch Building  
408 2nd Avenue North, Suite 1140  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-8317

**Recovery Court**  
Justice A.A. Birch Building  
408 2nd Avenue North  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-4241

**Mental Health & Veterans Court**  
Ben West Building  
100 James Robertson Parkway  
Suite 100  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-8320

**Night Court Magistrate's Office**  
Downtown Detention Center  
440 3rd Avenue North,  
Nashville, Tennessee 37201

Phone: (615) 862-8304

**Court Language Interpretations**  
Justice A.A. Birch Building  
408 2nd Avenue North, Suite 1140  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-8335

**Traffic Safety Education Department**  
Justice A.A. Birch Building  
408 2nd Avenue North, Suite 1130  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-8345

**Probation Department**  
Ben West Building  
100 James Robertson Parkway  
Suite 10  
P.O. Box 196300  
Nashville, Tennessee 37219

Phone: (615) 862-8380

Front Cover Photo:  
courtesy of Gary Layda



**WEB ADDRESS:**

**WWW.GSCOURT.NASHVILLE.GOV**

## OTHER RELATED DEPARTMENTS

Traffic Violations Bureau	(615) 862-5222
Criminal Court Clerk's Office	(615) 862-5601
Civil Court Clerk's Office	(615) 862-5195
Metro Environmental Court	(615) 862-6195
Codes Warrant Docket	(615) 862-6195
Codes Citation Docket	(615) 862-5222
Sheriff's Department	(615) 862-8170
District Attorney General's Office	(615) 862-5500
Public Defender's Office	(615) 862-5730



To request an accommodation, call (615) 862-5199

# Court Jurisdiction

The Metropolitan General Sessions Court of Nashville-Davidson County serves as a very important “spoke in the wheel” as the basic foundation in the local justice system. It is a high volume limited jurisdiction Court that hears civil, misdemeanor, felony, traffic, environmental, and metropolitan ordinance violations. This court is served by 11 judges that are elected to an eight year term. There are also 5 full time, 5 power shift and 6 part time law-trained Judicial Magistrates, that handle the probable cause hearings in the issuance of a criminal warrant and 1 referee that handles the environmental cases and other non-traffic metro ordinance violations. For a majority of the citizens, this level of court will be their only encounter with the state’s justice system. Consequently, it has been frequently described as “the court of first resort.” The list below shows the area of law under the court’s jurisdiction.

- **Criminal**—Cases in which the applicable penalty is no more than 11 months, 29 days; Preliminary Hearing; Amount and conditions of all appearance bonds; Forfeiture of property used in commission of crime; Issuance of search warrants.
- **Civil**—Civil warrants with a jurisdictional limit of \$25,000 and monetary jurisdiction is unlimited in detainer actions; Orders of Protection; Mental Health (involuntary committal); Tuberculosis Treatment (Non-Compliance).
- **Environmental**—Animal control, Housing code violations and Building code violations.
- **Metro Ordinance**—Traffic law violations; All other county ordinance violations.

Caseload Overview	FY 2019	FY 2020
Criminal Warrants/Citations	49,833	35,576
Traffic—Metro/State	38,176	26,484
Judicial Committals	9,984	9,369
Civil	48,342	38,072
Orders of Protection	3,521	3,155
Metro & Environmental	5,349	3,769
<b>Totals</b>	<b>155,205</b>	<b>116,425</b>

Source: Criminal Justice Planning Office, Criminal & Civil Clerk’s Offices

## CREDITS

Published by the  
Metropolitan Nashville-Davidson County General Sessions Court  
Administration Office  
408 2nd Avenue North, P.O. Box 196300, Suite 1140  
Nashville, TN 37219

### Contributors

Judge Rachel L. Bell, Judge Melissa Blackburn, Judge Lynda Jones, Judge Ana L. Escobar, Warner Hassell, Johnetta Nelson, Mark Winslow, Angie Von Mann, Delma Aguilar, Brad Freeman and Criminal/Civil Court Clerk’s Office,  
Metro Criminal Justice Planning Office

### Composition Photos

Gary Layda and Michael Bunch

### Editing/Proofing

Warner Hassell, Gina Fox, Angie Von Mann

### Layout/Design

Judge Rachel L. Bell, Judge Lynda Jones, Warner Hassell and Brad Freeman

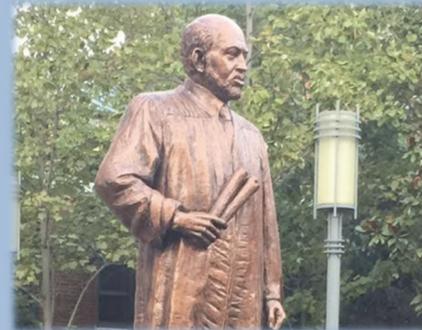


Photo: Statue of Justice A.A. Birch

## The Dockets

The Metropolitan General Sessions Court system is committed to excellence in administering justice and is a contributing partner working toward a safe and vital community in Nashville-Davidson County. The Court handles a vast array of cases such as traffic offenses, preliminary hearings on felony and misdemeanor cases, mental health, various alcohol and drug related cases and civil related cases up to \$25,000. It is estimated that the General Sessions Court system processed cases representing over 200,000 litigants in FY 2020. The following is a general overview of the docket system handled by the Court:

- \* Criminal Bond
- \* Felony/Misdemeanor
- \* Daily Traffic
- \* Daily Civil
- \* Daily Driver License/Misdemeanor
- \* Daily Orders of Protection
- \* Domestic Violence
- \* Environmental
- \* Emergency Committals
- \* Special Committals
- \* State Traffic
- \* Felony Drug
- \* Mental Health / Veterans Court
- \* Recovery Court
- \* Community Court
- \* Cherished Hearts

WEB ADDRESS:  
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# General Sessions Court Judges



Judge Gale Robinson  
Division I



Judge Melissa Blackburn  
Division II



Judge Ana L. Escobar  
Division III



Judge Allegra Walker  
Division IV



Judge Dianne Turner  
Division V



Judge Michael F. Mondelli  
Division VI



Judge William E. Higgins  
Division VII



Judge Rachel L. Bell  
Division VIII



Judge Lynda Jones  
Division IX—Presiding



Judge Sam Coleman  
Division X



Judge John Aaron Holt  
Division XI

## Administrative Staff

Joyce Searcy  
Division I  
Suite 5100  
Phone: (615) 862-5571

Katie Torrence  
Division II  
Suite 3140  
Phone: (615) 880-3360

Elena Clayton  
Division III  
Suite 3110  
Phone: (615) 880-3712

Margaret Nevils  
Division IV  
Suite 4140  
Phone: (615) 880-3694

Samantha Hutton  
Division V  
Suite 3120  
Phone: (615) 862-8312

Shalita Stadaker  
Division VI  
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Phone: (615) 862-8326

Grace Gao  
Division VII  
Suite 3130  
Phone: (615) 862-8313

Christa Abernathy  
Division VIII  
Suite 4130  
Phone: (615) 862-8341

Nikki Harris  
Division IX  
Suite 4110  
Phone: (615) 880-3672

Vanessa Trotter  
Division X  
Suite 4100  
Phone: (615) 862-5572

Tamara Lowin  
Division XI  
Suite 3150  
Phone: (615) 880-3683

Central Address for All Judges: Justice A.A. Birch Building,  
408 2nd Ave. N., P.O. Box 196300, Nashville, TN 37219

# Mental Health Court

For more than ten years, the Davidson County Mental Health Court has provided crucial support and assistance to some of Nashville's most vulnerable citizens.

One of the first mental health courts established in the United States, the Davidson County Court has been on the leading edge of working with those in our community who are dealing with mental health challenges. Judge Melissa Blackburn presides over the court and oversees a staff of specialists trained to address the particular needs of court participants. During the past year, 229 people were evaluated by Mental Health Court specialists to determine their eligibility for the program with 62 new participants admitted. For the 2019 Fiscal Year, 88% of successful program graduates did not re-offend and did not return to involvement with the criminal justice system.

Individuals participating in the specialized court program may be on probation or on a diversion program for criminal charges. Potential clients are screened by mental health professionals to determine their compatibility for the program and, if they are accepted, the period of supervision typically lasts eleven months. More severe cases may remain within the program for a longer period of supervision. Court staff works on a routine basis to ensure compliance, assist in housing, monitor treatment for substance and alcohol abuse and provide medical services with a goal of establishing stability needed to be a contributing member of the community.

The court currently supervises more than two hundred participants, allowing them a fresh start and an opportunity to succeed in life.

For Fiscal Year 2017, Mayor Megan Berry included two new positions to be funded by the Metropolitan Government of Nashville-Davidson County in her budget proposal to the Metro Council. The Council approved these new positions, allowing the Mental Health Court to expand its scope of services and increase the number of Nashvillians

served per year.

When we consider difficulties with increased incarceration and the constraints budget reductions placed on our justice and mental health systems, innovation in our approach is critical. The Davidson County Mental Health Court is meeting these challenges and providing a vital service to the community.

**Judge**—Melissa Blackburn, Division II (2)

**Administrative Assistant:**

Katie Torrence

**Director:**

Mark Winslow

**Assistant Director:**

Patricia Breeding

Michael Messmer

**Administrative Assistant:**

Cynthia Nelson

**Client Service Specialists**

Erica Gehle

Derek DeSha

Mary Grace Capps

Samantha Keeling

Valerie Fisher

**Court Officers:**

Lovie Hurt Jr.

Pat Stockdale



Cases Referred:	179
Cases Accepted:	90
Graduates:	58
Graduate Success Rate:	83%
Court Costs Waived:	\$76,844

# Veterans Court

In 2014, Davidson County was awarded a three-year implementation grant from the United States Department of Justice through the Tennessee Department of Mental Health and Substance Abuse Services. The purpose is to fund operation of a fully accredited specialty court tasked with serving Nashville's Veterans. During the past year, forty-two Veterans were evaluated by Veterans Court specialists and thirty-six were admitted into the program.

Veterans specialty courts originated in Buffalo, NY beginning in 2008. Since then, dozens of courts have been established across the United States to assist with the unique difficulties of our service veterans. Judge Melissa Blackburn of General Sessions Division II presides over the court and supervises its operations.

Through a structured program administered by the court, eligible veterans can find stability and new purpose to be a contributor to the community. Benefits offered to assist veterans include mental health evaluation, alcohol/substance abuse assistance and supervision by client specialists assigned to work on their particular needs. Veterans agree to participate as a condition of probation or on a diversion program for criminal charges. For the 2019 Fiscal Year, 92% of Veterans Court program graduates did not re-offend.

The court works in partnership with metro and state government agencies and mental health providers, as well as veterans outreach and advocacy groups. Together, they form a support system that gives eligible veterans an opportunity to address issues brought about by their military service.

Beginning in Fiscal Year 2017 and continuing in 2020, the State of Tennessee included funding of Veterans Courts in the annual budget. The Davidson County Veterans Court was fortunate to be one of the courts selected to receive a portion of the state's funding. As a result of this

support, 52 new veterans are receiving the assistance they need to return to life as a productive citizen.

In the new battlefields America faces, those in military service are exposed to warfare and experiences never previously encountered. Growing numbers of veterans returning from service face specific mental challenges as a result of fighting to defend our nation in an evolving and dangerous world. The methods by which we work to return them to full participation in society are crucial and the Davidson County Veterans Court is employing these new methods. It is the mission of the court to fulfill our nation's commitment to the men and women who chose to defend our way of life.

**ALL Armed Forces**



**Serving:**

Cases Referred:	52
Cases Accepted:	44
Graduates:	16
Graduate Success Rate:	88%
Court Costs Waived:	\$32,933



## Recovery Court

The mission of the General Sessions Recovery Court is to promote judicial intervention and rehabilitation to substance abuse offenders to reduce drug related crimes among repeat offenders and to improve the life of the offender, thereby enhancing the quality of life for their families and community.

The Davidson County General Sessions Recovery Court is for legally involved individuals suffering from substance use disorder who are high risk of re-offending due to their substance use. Recovery Court was created to provide free services to participants while under court supervision for criminal offenses. The Honorable Judge Gale Robinson and his Recovery Court Staff, Tennessee Recovery Foundation, Public Defenders Office, District Attorney's Office, and numerous partner agencies make up the support system for the Recovery Court. Funded by Davidson County Metropolitan Government and the Tennessee Department of Mental Health and Substance Abuse Services through the Tennessee Recovery Foundation, the Court provides many services needed for positive reintegration into the community.

Recovery Court accepts candidates who can be supervised under bond conditions prior to any conviction. Upon successful completion of Recovery Court, these open charges are able to be dismissed or otherwise disposed of at the District Attorney's Office discretion. Recovery Court also accepts criminal court, community corrections and General Sessions probation cases. The Court requires participants to complete five program phases with a supervision period of about 18 months depending on the participant's clinical or criminogenic needs. Each phase addresses specific areas of the participant's life to support the recovery maintenance and societal reintegration into their community.

Program Manager Lauren Berens, Probation Officers Terena Moore, Kate Ramsaur, and Case Manager Leticia Lozano supervise participants to ensure court-ordered requirements are met. Services provided include substance use treatment and medication assisted treatment as clinically assessed, behavioral health services as clinically assessed, a minimum of 8 hours of educational and vocational advancement, HiSet preparations and testing, housing and transportation referrals and assistance, drug and alcohol testing, employment and community service requirements and referrals for any other component in which our Probation Officers and the Treatment team recommend.

While participating in Recovery Court, participants attend office visits with their probation officer at a minimum of once per month to have a one on one check in and provide a safe space in

the legal arena for participants to visit. Additionally, Recovery Court staff complete home and employment visits for all participants on a monthly basis. These visits allow the probation officer to be further informed on the participant support systems and provides the participant the opportunity to communicate with their probation office on their own space. Building a strong, safe relationship with participants is a main aspect in the success of the Recovery Court model.

Recovery Court has multiple graduations each year signifying participants' achievement of meeting all treatment goals and court ordered requirements. Graduation confirms the participant is prepared to reenter their community in recovery and independent of legal involvement and substance use disorder. All graduating participants are invited to return to the program to provide support to current participants or seek assistance from the Court and partnering agencies if additional services are required or requested.

Total Candidates Screened:	179
Accepted:	98
Graduated:	30
Denied:	81
Number of random drug/alcohol screens completed:	5,478
100% of all participants suffer from Severe Substance Use Disorder and prior to admission to Recovery Court were abusing alcohol/illegal/non-prescribed substances on a <b>daily basis</b> .	



## Environmental Court

When disputes arise over the enforcement of the Davidson County Metropolitan Code of Laws and Regulations they are brought to the Environmental Court, a division of the General Sessions Court. This docket was created in 2001 to address Metro Code violations pertaining to buildings, trash, debris in neighborhoods and business sites, and short term rental violations. This court also enforces leash law violations, nuisance complaints about dog barking, and at large or vicious dogs. Defendants found guilty of violations of the Metro Code of Laws are liable for court costs and can be subject to fines of \$50 per day for every day the property remains in violation. The court may also order the defendant to spend time in jail for a maximum of ten days. Once a warrant has been served, the defendant is responsible for all costs, including any

fines. The Codes Department cannot waive court costs, assessed fines or release any liens assessed by the court to recover these costs. The court meets each Tuesday with three (3) dockets at 9:00 am, 10:00 am and 11:00 am in courtroom 3B at the Justice A.A. Birch Building (408 2nd Ave. North). The 9:00 am docket handles metro codes cases. The 11:00 AM Metro Citation Docket, handles citations written by departments such as, Police Alarms, Fire, Water, Codes and Health, Emissions, Beer Board, Traffic And Parking Commission and Animal Control. Special hearings are conducted on Friday at 10:00 am & 1:00 pm. The court is presided by current General Sessions Court Division IV-Judge Allegra Walker and Referee Jim Todd, who served in that capacity for 10 years through May, 2017. Judge Walker appointed John Manson to serve as Referee effective June, 2017. In September 2017, Judge Walker appointed Renard Hirsch to replace John Manson.

# Domestic Violence Court

In response to a city-wide Domestic Violence Safety Assessment, the Davidson County General Sessions Court's docket structure was reorganized in 2014 to allow for a dedicated Domestic Violence Court. While the Court has been hearing cases involving Domestic Violence with Judge Gale Robinson presiding over such dockets for more than 24 years, the current docket structure provides an efficient and timely processing of cases involving domestic

violence, and simplifies the court process for all parties involved.

All Orders of Protection and criminal cases involving domestic violence in the General Sessions Court are docketed in the dedicated Domestic Violence Court which operates daily in Courtroom 4B and 4C of the Justice A.A. Birch Building. The three (3) judges assigned to preside over the dedicated Domestic Violence Court on a rotating basis are Gale Robinson and Allegra Walker and Ana L. Escobar. The Criminal Court Clerks for Domestic Violence docket preparation is Matthew Du, Mary McKinnie, and Malcom Nevils.

The dedicated Domestic Violence Court began operation on September 2, 2014.



# CHERISHED H.E.A.R.T.S.

Healing Enslaved and Repressed Trafficking Survivors

## HUMAN TRAFFICKING INTERVENTION COURT

In February 2016, Assistant District Attorneys Tammy Meade and Deb Smith, under the leadership of District Attorney General Glenn Funk, created an innovative intervention court titled Cherished H.E.A.R.T.S. This court was created in response to a clear social issue where survivors of human trafficking were caught in a criminal cycle due to their traumatic experiences, criminal records and, for some, substance abuse disorder. This court is open to all women, men and transgendered survivors of human trafficking and is one of the few trafficking courts in the country. The program is voluntary and participants agree to a twenty four month supervision. When the survivor successfully completes the program, their offense(s) may be dismissed and expunged at no expense.

The Honorable Judge Ana L. Escobar presides over Cherished H.E.A.R.T.S. She has partnered with the Tennessee Recovery Foundation, End Slavery Tennessee, The Office of Family Safety and the General Sessions Probation Department. The Da-

vidson County Drug Court Foundation and End Slavery Tennessee help provide safe housing, substance abuse treatment and support, trauma and mental health counseling, medical treatment, assistance in receiving government aid, and employment assistance all at no cost to the survivor. Melanie Taylor, the Program Manager, and the General Sessions Probation Department provides the supervision of program compliance and helps coordinate court requirements, community partners, incentives and sanctions. Cherished H.E.A.R.T.S. is partnered with End Slavery Tennessee, the Davidson County Attorney General's Office, the Public Defender's Office, the Office of Family Safety, Averhealth, Davidson County Criminal Court Clerk, Rest Stop, Mending Hearts, The Next Door, Renewal House, Independence Again, Emanuel House and others to further support participants in the program.

While in Cherished H.E.A.R.T.S., survivors attend court regularly and complete substance abuse and mental health treatment as clinically recommended. Participants gain employ-

ment and receive assistance with physical health needs and any other needs identified are attempted to be met through our thorough case management. Consistent support is crucial to creating self-worth as survivors move toward a crime free and independent lifestyle.



### FY 2020

Number of Drug Tests	% Positive
540	7

### FY 2020

Candidates Screened for Cherished Hearts	27
Candidates Denied for Cherished Hearts	11
Candidates Accepted into Cherished Hearts	16
Cherished Hearts Graduates	5
Cherished Hearts Unsuccessful Terminations	3



# General Sessions Music City Community Court, Division VIII (8)

Est. 2012 - 1<sup>st</sup> in the State - Nashville, Davidson Co., TN

“Justice does **NOT** stop at the courthouse steps.”<sup>®</sup>



Since its inception in 2012, the Court has a mission centered to create programs focused on preventative, restorative and diversionary justice. It's vision is to do all it can to break the playground to prison pipeline; to restore and rehabilitate lives by using its power and resources to move the needle for marginalized people.

**Judge Rachel L. Bell,** Founder & Presiding Judge



Judge Bell and her team were able to visit the first established Community Court named Midtown Community Court and Red Hook both based in NY. Judge Bell is featured with Judge Calabrese in Red Hook. The team is featured outside a community garden in Midtown, NY and visiting with South Dallas Community Court in TX.

2019

Center for Court Innovation



## RESTORE

**Saturday Dockets:**  
Community Service Work Return Docket  
Expungement & Legal Clinic  
Pro Se Indigency Docket

Since 2012, we have assisted **13,110 participants** with the necessary steps to gain access to getting their records expunged, restoring their right to vote, reinstating their drivers license, adequate housing and quality wage jobs.

**Saturday Community Service Return Docket** [2019-2020] Participants: 169 Hours Worked: 590 Taxpayer Money Saved: \$13,375  
Since 2013, **1,195 participants** have served **5,936 hours** to save tax payers **\$127,168.08**

**Expungement/Legal Clinic & Resource Fairs** [2019-2020] Participants: 405  
Since 2014, we have hosted **26 clinics**, serving **2,051 participants**.

**Indigency Motion Docket** [2019-2020] Participants: 1,562 Cases: 11,612  
Since 2015, we have reviewed **59,491 cases** to help **9,864 participants**.



**2020** ON MLK Day, January 20, 2020, the permanent space for the Music City Community Court was dedicated named the Bordeaux North Community Justice Center in Zip Code 37208 at the McGruder Center.

**COVID-19** Amid the pandemic and facing challenges to still provide restorative justice programming, we hosted the **FIRST VIRTUAL EXPUNGEMENT & LEGAL CLINIC** in honor of Juneteenth. There were 95 participants and 46 pro bono attorneys. Judge Bell has also established a bi-monthly, **PODCAST** called **THE FOLLOW-UP** where she brings on guest to provide valuable information on restorative justice and criminal justice reform.

### OUR PROGRAMS:

**REACH** Summer Literacy Program  
**FUTURE** Internship Program  
**ASPIRE** 6-12 Month Mentorship Program  
**C.A.R.E.** THE FOLLOW UP  
Creating Avenues for Restoration & Empowerment  
Restorative Justice & Restoring Your Rights  
Diversionary Court for Ages 18 -30



# Judicial Magistrates

Five judicial magistrates—each possessing the qualifications of a judge—comprise what is known collectively as “Night Court,” a viable and productive extension of the General Sessions Court. The identifying label is derived from the fact that the Magistrates preside over proceedings that take place after normal business hours. But it is misleading in that the panel is actually on duty 24 hours a day, 365 days a year, serving a broad range of functions relevant to the criminal justice process.

In addition to their other job responsibilities, the magistrates:

- \* Conduct probable cause hearings, issue warrants and set bail bonds in criminal cases
- \* Determine probable cause for judicial committals from county psychiatric facilities
- \* Issue Ex Parte Orders of Protection, as well as warrants for violations of such orders
- \* Issue property seizure warrants upon probable cause

Each magistrate is appointed by the court for a one-year term that dictates seven-day work weeks and alternating eight-hour work shifts.



**Magistrate**  
Bruce Kessler



**Magistrate**  
Carolyn Piphus



**Magistrate**  
John Manson



**Magistrate**  
Steve Holzapfel



**Magistrate**  
Evan Harris

Night Court Activity	FY 2018-19	FY 2019-20
Warrants & Summons Issued	33,577	28,971
Conditions of Release / Orders	49,181	39,009
Emergency Committals	9,984	9,369
Mittimus of Appearance	52,199	41,473
Ex Parte Orders of Protection	3,521	3,155
Parole Violations	177	139
Orders of Protection Violations	655	649
Property Seizure Hearings	452	317
Search Warrants	1,455	1,410

Source: Criminal Justice Planning Office, Criminal & Civil Clerk's Offices

**Power Shift**  
**Magistrates**  
Jeffrey Daigle  
Chris Hofstetter  
Dan Masten  
Kyle Parks  
Marie Stacey

**Night Court**  
**Magistrate's Office**  
440 3rd Avenue North  
Nashville, TN 37201  
Phone: (615) 862-8304

**Part-Time**  
**Magistrates**  
Umeka Foreman  
Edward Hastings  
Tim Lee  
Chelsea Nicholson  
Nicholas Waite  
Harry Weddle

## Court Information Technology—Fiscal Year Report (July 1, 2019 through June 30, 2020)

**Software Support:** Microsoft, Oracle, Adobe, Power Builder Custom Applications, Solar Winds and Court Smart Digital, CISCO and ZOOM.

**Hardware Support:** Dell (Desktop/Laptop), CISCO, COURT SMART, RJ Young Copier/Printer/Scanner/Fax, Cell Phones and Tablets.

**Helpdesk Phone Number**

**(615) 880-3680**

Category	2019	2020
Phone Calls	1,233	1,065
Emails	4,753	3,572
Requests	571	315
Calls to I.T.S.	336	285
Calls to J.I.S.	261	173
<b>Totals</b>	<b>7,154</b>	<b>5,410</b>



**Brad Freeman**  
Information  
Systems Advisor



**Terry Hanserd**  
I.S. Application  
Analyst

A Thank you—We would like to thank Amber Johnson for being with our department, and wish her well in the Criminal Court Clerk's office.



**Court Administrator**  
Warner C. Hassell

## Court Administration Office

According to the Metro Charter, the office of the Court Administrator assists the presiding judge with the improvement in the efficiency and operation of the Metropolitan General Sessions Court. These duties, include but are not limited to, the following: daily operations, budget and fiscal management, personnel management, office automation management, manage multiple courtrooms' digital recording system, assist in resolving court facility issues, court interpretative services coordination, manage supplemental court security personnel and preparation of the annual report.

### Overview of Principal Services

Daily manage the Court's budget for FY 2020 of \$12,368,500 with a total of 151 court personnel review, oversee, and/or process various Metro R-12 Business system transactions:

- Over 1,000 payment transactions totaling over \$600,000

- Over 900 revenue transactions totaling over \$1.1 million
- Over 200 separate payroll, human resources, and employee benefit related transactions for over a \$8.7 million payroll

The estimated number of Metro government and court related emails received and acted upon by all services: Over 50,000

- The estimated number of total phone calls handled in 2019-20 by all services: Over 12,000
- Manage Master Calendar for all Courtrooms for special hearings/events: 152
- The number of web e-mails received from the public and acted upon: 247
- The number of General Services work orders submitted by the Court Administration office: 126

**Administrative Assistant**  
Angie Von Mann

**Office Support for Magistrates Night Court**  
Darrenn Varnado



**Assistant to the Administrator**  
Gina Fox

## Language Interpretations

Tennessee Supreme Court Rule 41 was promulgated to assist the courts in providing equal access to participants who have limited ability to speak or understand the English language. It is the responsibility of the court to determine whether a participant in a legal proceeding has limited ability to understand and communicate in English. For the fiscal year 2019-2020, the General Sessions Court's language interpreter coordinator scheduled 4,225 total court interpretations with 3,931 of those requiring Spanish interpretations. This computes to an average of 352 court interpretations

monthly. The predominant foreign languages involved include Spanish, Arabic, Vietnamese, Laotian, Korean, Chinese, Kurdish and Somalian.

The number of Americans with Disabilities Act (ADA) accommodations made: 30

- \* 11 Criminal docket related
- \* 3 Civil and/or Traffic related



**Court Interpreter Coordinator**  
Delma Aguilar

## Court Security

Each "in-courtroom" security officer maintains order and decorum in the courtroom at all times and prevents unauthorized entry into the private secured hallways adjacent to the courtrooms.

- \* Security related incidents: 5
- \* Medical related incidents: 7
- \* Defendants taken in custody for Outstanding Warrants: 69



**Security Officer Coordinator 2020**  
Sherman Cecil

**Assistant Security Officer Coordinator**  
Chris Edmondson

### Courtroom Security Officers

Joseph Farnsworth	Monica Johnson
John A. Kent	Jared A. King
Jason L. Stack	William T. Stevenson
Gabriel Santiago	Patrick Wood
Robert Virga	



**Our Address:**  
General Sessions Court  
Administration Office  
Justice A.A. Birch  
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P.O. Box 196300  
Nashville, TN 37219  
Phone: (615) 862-8317

WEB: WWW.GSCOURT.NASHVILLE.GOV



Johnetta Nelson  
Director

# Traffic Safety Education Fiscal Year Report: 7/1/19—6/30/2020

General Sessions Traffic Education - Johnetta Nelson, Director

General Sessions Traffic Education

Prepared by: Johnetta Nelson, Director & Shannon Hodge, Supervisor

## Performance

Nashville's Traffic Safety Education Program continues to outperform other municipalities. In 2018, our agency had the honor of being awarded the Training Center of the Year for our Defensive Driving Course (DDC) Online by the National Safety Council (NSC). Another prestigious award was given to the agency as the 2018 Training Center of the Year Multiple Program recognizing the tremendous efforts poured into numerous courses offered at the General Sessions Court Traffic Safety Education Program. As the staff continues to work closely with the National Safety Council, we're hopeful that the Fiscal Year

2019-2020 awards will include our agency and further promote the hard-work and dedication of our staff. The staff at the Traffic Safety Education Program have been diligent in accommodating the needs of those wanting to attend classes during these unchartered times. The staff has maintained great perseverance and professionalism.

## Traffic School Education Department Staff:

**Director** - Johnetta Nelson

**Supervisor** - Shannon Hodge

**Administrative Enrollment Staff** - Betty Bailey, Candy Catalan, and Julia Kozeka

**Traffic School Instructors** - Gloria Bishop, Laura Castillo, Wayne Curry, Ron Elliott, and Clarence Tangney

## Gross revenues for FY 19/20

\$609,929.00

**Total Enrollments for FY 2019/2020** 6,870

Enrollments for Live Classes 2,831

Online Enrollments 4,039

### Enrollments by Class

Defensive Driving (4-Hour) 2,703

Defensive Driving (8-Hour) 600

First Offender 2,893

Alive @ 25 (4-Hour) 454

Attitudinal Dynamics Driving (8-Hour) 132

Drivers License Reinstatement 78

Chronic Offender (8-Hour) 10

## Traffic School Classes

- **First Offender (FOT)** - a four hour curriculum covering traffic safety rules and consequences, including laws on seat belts, child restraint, speeding, DUI and most commonly committed traffic offenses.
- **Alive at 25 (A25, 4hr.)** - designed to reduce risk-taking behavior such as driving distracted among people 15-24 years of age utilizes embedded video and group discussions.
- **Defensive Driving-4 (DDC-4 hr.)** - certified by the National Safety Council, this course teaches the importance of safety belts and other restraints, dangers of speeding, proper following distance and effects of alcohol and drugs.
- **Defensive Driving-8 (DDC-8 hr.)** - is a more intensive version of the 4-hour course with emphasis on preventing traffic deaths and injuries.
- **Attitudinal Dynamics of Driving (ADD, 8hr.)** - an intense 8-hour curriculum in group format that addresses mental health and attitude as they affect the ability to safely operate a vehicle.
- **Chronic Offender (COF8, 8hr.)** - an intense 8-hour workshop that looks at chronic behavior and addresses the thought process behind specific behaviors that lead to destructive and socially unacceptable patterns that create chronic citation and arrest histories.
- **Driver License Reinstatement Class (DLRC, 3hr.)** - a tutorial class, utilizing the students own driving history and state reinstatement letter. The purpose of the class is to devise a viable plan of action for each student to follow for driver's license reinstatement. Ongoing counseling is offered for individuals with complex cases. The State of Tennessee, Department of Safety and Homeland Security approves the standardized curriculums through the National Safety Council (NSC) and certifies our programs and instructors. The NSC curriculums are accepted in all 50 States and used by all branches of the military both in the U.S. and abroad.

### Address:

Justice A.A. Birch Building,  
408 2nd Avenue North, Suite 1170,  
P.O. Box 196300, Nashville, TN 37219  
Phone: (615) 862-8345

Member: The American Society  
for Public Administration (ASPA)



Member: The National Safety  
Council & NSC International  
Advisory Committee





**Johnetta Nelson**  
Director

# Probation & DUI Bond

## Fiscal Year July 1, 2019 to June 30, 2020 Probation Department Annual Report

The General Sessions Court Probation Department is committed to promoting and maintaining a safe community for the citizens of Nashville-Davidson County. The department is responsible for providing the

necessary resources available to offenders in order for them to successfully comply with the conditions of probation.

In addition to the supervision of regular misdemeanor probation cases assigned by General Sessions Courts, the Probation Department provides additional support to General Sessions' Specialty Courts and Day Reporting Programs operated by the Davidson County Sheriff's Office. Probation Officers coordinate alternative options to meet the needs of our clients by collaborating with the Human Trafficking Intervention Court, also known as Cherished H.E.A.R.T.S. Our department also staffs the C.A.R.E. Court, aimed at participants ages 18-26. The Probation Department recognizes the importance of utilizing the Recovery Court and/or Mental Health and Veterans Court as a means of addressing any substance abuse or mental health concerns our

client base encounters. We also work closely with the Office of Family Safety, DA's Office, Mayor's Office, treatment providers, and other agencies on the High Risk Intervention Panel (HRIP), identifying and discussing high-risk domestic violence cases. Our joint efforts with these specialized courts and agencies allow our department to create resources that prove beneficial to the success of the client's well-being.

The Probation Department also supervises persons on bond who are accused of being a multiple DUI offender. The purpose of this intensive supervision is to protect the public from potentially high risk impaired drivers and to direct them to substance abuse testing, treatment, and additional pretrial monitoring if needed.

During this past year, the Probation Department utilized staff expertise to provide information to clients on traffic and safety education, available community treatment resources, and started a job initiative program with local businesses.

The Probation Department is launching specialized treatment teams of officers to help those probationers who have critical needs. The COVID-19 pandemic and tornado damage during this fiscal year has exacerbated the needs of many probationers to the point where it is difficult for some to comply with probation requirements. To address these problems, the General Sessions Court Probation Department is focusing on providing resources to help the chronically unemployed, homeless persons and those requiring alcohol and drug treatment.

### Probation Department Staff:

- \* **Probation Director** – Johnetta Nelson
- \* **Management Staff** – Cindy Cossey, Kenneth Connell, Michael Hannah and Laurel Howell
- \* **Cherished HEARTS Program Manager**—Melanie Taylor
- \* **Probation Support Staff**—Jennifer Norris-Allen, Laura Castillo and Tammy Tune
- \* **Multiple Offense DUI Bond Supervision**— Kenneth Connell and Theresa Fuqua
- \* **Probation Officers** – Joe Brady, Becky Freeman, Laurel Howell, Tonya Howell, Robin Lively, Anya Logan, Jackie London, Prentiss Martin, Luis Meneses-Villalobos, Chris Perry, LouEllen Pickard, PJ Postiglione, Alesia Putman, Calvin Ridgell, Katherine Rowden, Schley Sadler, Maria Schaffner, Chris Sharp, Melanie Taylor, Johnny Velasco, and Jimmy Waggoner

For more information about the General Sessions Court Probation Department, please visit:  
<https://gscourtprobation.nashville.gov>

Prepared by: Johnetta Nelson, Director  
Becky Freeman, Probation Officer

**Address:** Ben West Building  
100 James Robertson Parkway  
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**Phone:** (615) 862-8380  
**Fax:** (615) 862-8364

<u>New Cases</u>		<u>Recidivism Percentage for Department</u>	
Probation	1,605	# with a Re-Arrest	216
DUI Bond	164	% with a Re-Arrest	0.13
Unsupervised/Under Advisement	9	<b><u>Alcohol &amp; Drug Assessments in Office (No Fee)</u></b>	
<b>Total</b>	<b>1,778</b>	Completed	162
<b><u>Financial and Court-Ordered Public Service Work Hours</u></b>		Referred to Treatment	146
Victim Restitution Collected	\$125,752.45	<b><u>Drug Testing Program Tests Per Program % Positive</u></b>	
Probation Supervision Fees Collected	\$377,811.86	Probation	7,843 39%
Court-Ordered Public Service Work Hours	7,897	DUI Bond	2,920 30%
		<b>Total</b>	<b>10,763</b>